

Identification of SEND and process for adding to the SEN register

Initial concerns raised by staff on CPOMS

Observation in class

Collect data attainment attendance



Complete identification grid for area of concern
(found on Share Point and Highlight Graduated
Approach Grid)



Teacher initial discussion with parents



Meeting with SENCO, class teacher and parents to
discuss Support Plan

plus Pupil Voice - One Page Profile

Concerns raised by parents

Parents to discuss with teacher via telephone or face to face

Record on CPOMS



Observation in class



Teacher to discuss with SENCo



Complete identification grid

(found on Share Point and Highlight Graduated Approach Grid)



Meeting with SENCO, class teacher and parents to discuss Support Plan

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